



# First Federal Division

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## Division Quartermaster

**Maj. Michael Daley**

**reports to: Chief of Staff**

The Quartermaster is attached to the Division Staff and provides for the quartering and transporting of the General Staff; storage and transportation of all supplies; and assumes responsibility for all headquarters equipage and property.

The Quartermaster provides for adequate supplies of food, forage, water, and straw for use by the entire Division, and shall regularly report to the Commanding General through the Chief of Staff on the condition and supply thereof.

The Quartermaster shall be responsible for developing a camp layout, transportation path, and all other physical necessities as necessary for a BGA/FFD event, to be submitted to the Division Commander via the Chief of Staff for approval.

The Quartermaster shall work closely with Event Staff to arrange all aspects under his responsibilities.

The Quartermaster shall work closely with the Engineering Department to provide materials necessary for the construction of fortifications, trenches, etc. as need for the event.

He is responsible for the management and supervision of any and all division rolling stock and any wagon masters/teamsters assigned to the Division.

He shall take charge of all personnel under his department and all those detached for temporary service for duty directly related to his department.

The Quartermaster shall serve as Acting Commissary of Subsistence, and shall have all the duties and responsibilities therein, to include supervising the proper operation of the Division Commissary and the Headquarters Mess, supervising any military or civilian kitchen staff, and collecting/dispensing Mess monies. The QM shall serve as Division Mess Officer, and shall have the duties and responsibilities necessary to fulfill that function.

Any Staff officer, while on duty with a detachment from the Division, cannot exercise command or give orders affecting the men without specific permission by the Division Commander to do so. Nevertheless, he has an advisory control that cannot be ignored, and it is the duty of the officer in charge of the detachment to conform to his counsel. The Staff officer gives orders in the name of the Commanding officer with reference to the character of the work, the time and means of its performance; and it is the duty of all officers to conform to these orders.